FACTORS AFFECTING THE PURCHASING PROCESS AT THE KENYA POLICE SERVICE.
(A CASE STUDY OF POLICE HEADQUATERS)

PRESENTED BY
ERIC MWENDA KABITI
REG NO: L126/26212/2012

A RESEARCH STUDY SUBMITTED IN PARTIAL FULFILLMENT FOR THE AWARD OF DIPLOMA IN PURCHASING AND SUPPLIES IN THE UNIVERSITY OF NAIROBI.

AUGUST 2013
Declaration

This is my original work and it has not been presented in any other university for any academic award.

NAME : ERIC MWENDA KABITI

Signature : ........................................

Date : 27th, August, 2013 ............................

Supervisor

This project has been submitted for examination with my approval as a university supervisor.

NAME : DAVID G. NG’ANG’A

Signature : ........................................

Date : 20/8/2013 ..........................
Abstract

The study focused on the factors affecting the purchasing process at Kenya Police Service. The study started by introducing the topic, laying down the objectives and reviewing the relevant literature review concerning the topic. It targeted the purchasing department at Kenya Police Service. Data was collected using various methods such as questionnaires, observation and direct interview. It was analyzed using various quantitative techniques like frequency tables, measures of central tendency and dispersion and graphs for inference. After data analysis the results were presented using Ms-Word and Ms-Excel.

Based on the study, the findings and recommendations revealed that the area is found to have proper purchasing practices especially where purchasing is done in large quantities since Kenya Police Service is a large institution and has different police divisions and formations which have established purchasing departments. Since Kenya Police Service is a big consumer of police uniforms, office stationeries, dry foods for operational areas, arms and ammunitions, food for police dogs and boots for police officers the study focused on factors affecting the purchase of these items and measures to be taken to curb them. So the study was carried out in Kenya Police Service headquarters vigilance house procurement section since it is a centralized department in the institution.