FACTORs FACILITATE PURCHASING OF GOODS AND SERVICES IN AN ORGANIZATION (A CASE STUDY IN THE MINISTRY OF LIVESTOCK AND DEVELOPMENT)

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This is a Project in Fulfillment of the Award in Diploma in Purchasing and Supply in the University of Nairobi

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DECLARATION

This is my original work and has not been presented for any academic work in any other university.

Sign................................. Date. 1.11.2014...

MARTHA WANJIRU MUKUI

This work has been presented for examination with my approval as a university supervisor

Sign................................. Date. 5/11/2014

MR. MICHAEL KIAMA
ABSTRACT

The main purpose of the study was to access factors facilitate purchasing of good and service in the public sector, specific objective was to assess how tendering methods, training, government policy and capital affect purchasing of goods and services. The research process was undertaken using descriptive design to get precise information on the current group under study the target population was 45 respondents from 4 department these include; finance, stores, purchasing, motor transport and human resource department. The tools like stratified random sampling was used to do sampling and simple random was used to ensure every individual in population has an equal chance. The sampling size was 20 respondents which was selected and issued questionnaire. Questionnaire was used as the main instrument of collecting data. Data was analyzed and presented by use of frequency tables and percentage.